

**Minutes of Warren County  
Transportation Improvement District  
Board of Trustees Regular Meeting  
April 4, 2025, at 9:00 A.M.**

**A. Call to Order**

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by Mr. Eric Hansen, presiding officer, at 9:00 a.m., on Friday, April 4, 2025, at the Warren County Engineer's Office, Conference Room, 210 West Main Street, Lebanon, Ohio 45036 and roll call was taken.

**Attendees Board Members:** Eric Hansen, Chairperson  
Martin Russell, Vice-Chairperson  
Kurt Weber, Secretary-Treasurer  
Eric Reiners  
Chris Pozzuto

**Other Guests:** Dan Corey, WCTID  
Janine Brown, WCEO  
Roy Henson, WCEO  
Rusty Schuermann, WCTID Legal  
Alissa Nicholson, TEC Engineering  
Cory Larkin, Michael Baker Intl.  
Dan Hoying, LJB Inc.  
Dave Rotella, DZL  
Deron Wolfe, Miami Valley Gaming  
Duane Phelps, Burgess & Niple  
Ed Williams, TEC  
Jay Hamilton, Mead Hunt  
Jeff Wallace, Woolpert  
Jennifer Shuey, DLZ  
Kurt Seilers, City of Mason  
Mark Daniels, Goodhue Consulting  
Nathan Fischer, Woolpert  
Samantha Poehner, Compass Infrastructure Group  
Shawn Mason, American Structurepoint  
Steve Mary, Terracon  
Steve Shadix, Stantec  
Troy Miller, Metro

**B. Approval of Minutes:**

Motion made by Mr. Chris Pozzuto and seconded by Mr. Eric Reiners to approve the minutes of the February 28<sup>th</sup>, 2025, Regular Meeting of the Warren County Transportation District as submitted. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

**C. WCTID Program of Projects Update: Update provided by Mr. Dan Corey – see attached Memo: “Program of Projects Update”, dated April 4<sup>th</sup>, 2025.**

**D. Financial Report**

Mr. Kurt Weber presented the February Monthly Financial Report to the Board. The Monthly Financial Report detailed both monthly and year-to-date cash activities for all funds of the WCTID, and that as of February 28, 2025, the General Fund had an ending fund balance of \$1,003,870.55 and the WCTID as a whole had an ending fund balance of \$16,858,658.57. Mr. Eric Reiners made a motion to accept the WCTID financial report as submitted; Mr. Martin Russell seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

**E. New Business**

a. Resolution 2025-08, a Resolution Adoption and Amendment of Fund Budgets for Calendar Year 2025. Mr. Martin Russell made a motion to approve the Resolution and Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

b. Resolution 2025-09, a Resolution Authorizing Fund Level Transfers. Mr. Chris Pozzuto made a motion to approve the Resolution and Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

c. Resolution 2025-10, a Resolution approving and authorizing construction services for WAR CR 38 1.15 (PID 113722). Mr. Eric Reiners made a motion to approve the Resolution and Mr. Martin Russell seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

d. Resolution 2025-11, a Resolution approving and authorizing construction services for WAR SR 48 9.94 (PID 116865). Mr. Kurt Weber made a motion to approve the Resolution and Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

e. Motion to authorize the Secretary-Treasurer, in consultation with WCTID Legal Counsel, to prepare and execute Change Order 01 to Contract No. 2023-05 with Michael Baker, for the “SR 48 over Little Miami River (aka WAR-SR 48-7.50; PID 117567) Project, increasing the contract price by \$812,295.00 making the new not-to-exceed amount under the Agreement of \$1,457,264.00 and an increase in contract time to July 1, 2026. Mr. Martin Russell made a motion to approve the Resolution and Mr. Chris Pozzuto

seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

**F. Public Comments**

No public comment.

**G. Upcoming Meeting Schedule**

Mr. Eric Hansen announced that the next Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees would be held on April 25, 2025, at 9:00 a.m., unless announced otherwise.

**I. Adjournment**

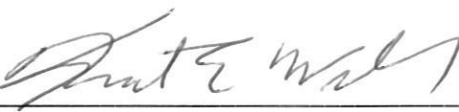
Motion made by Mr. Eric Reiners and seconded by Mr. Kurt Weber to adjourn the Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees, upon the call of the vote, carried with all members present voting aye thereon. Meeting adjourned at 9:12 a.m.

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Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this April 25, 2025.

  
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Presiding Trustee  
Warren County Transportation Improvement District

Attest:

  
\_\_\_\_\_  
Secretary-Treasurer, Kurt E. Weber  
Warren County Transportation Improvement District

Motion to approve: *Martin Russell*

Seconded by: *Chris Pozzuto*



## Warren County Transportation Improvement District

210 Main Street | Lebanon, Ohio 45036

PHONE - (513) 695-3301 | FAX - (513) 695-3323

<http://www.WCTID.us>

# MEMO

DATE: April 4<sup>th</sup>, 2025

TO: Warren County Transportation Improvement District Board

FROM: Dan Corey

RE: Program of Projects Update

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### Planning Phase

#### **SR 48 – Ridgeview to Mason-Morrow-Millgrove – WAR SR48 7.50 (PID 117567)**

- 5/31/24 - Recommended Preferred Alternatives have been submitted for consideration as part of the Draft Feasibility Study Report. Warren County and ODOT currently reviewing document.
- Final Feasibility Study document was submitted. ODOT provided comments that have been addressed.
- A presentation was made to TRAC Board on October 18, 2024 to describe the project as part of \$2 million request for engineering. Scores for submitted TRAC projects has not been posted.

### Design Phase

#### **West Main Street Widening (WAR SR 63 5.36 (PID 120734))**

- 12/16/24 - Stage 1 Plans submitted and ODOT's review complete
- 04/30/25 – R/W Authorized
- 05/01/25 – Stage 2 Plans are to be submitted to ODOT

#### **SR 741 and Lytle-Five Points - WAR SR 741 17.02 (PID 121908)**

- Design Contract with is ongoing.
- Estimated Begin of Construction is TBD.

### Construction Phase:

#### **SR 63 – Union Road to SR741 – WAR SR 63 0.83 (PID 112121)**

- Construction began April 2024 with substantial completion October 2025 and Final Completion in June 2026.

#### **Fields-Ertel Road Widening – Snider to Wilkens Boulevard (PID 114606)**

- Construction has started with completion December 2026.

#### **Wilkens/Bardes Roundabout – Part 2 of PID 114606**

- Construction will begin summer 2025 with completion December 2025.

### **I-71 & SR 48 Interchange - WAR SR48 9.94 (PID 116865)**

- **Bid Opening occurred, and is recommended to be awarded to Barrett Paving Materials, Inc.**
- Estimated Begin of Construction is May 2025
- Completion of Construction is December 2025

### **Mason-Morrow-Millgrove Road Realignment – WAR CR38 (PID 113722)**

- **Bid Opening occurred, and is recommended to be awarded to KT Holden Construction, LLC**
- Estimated Begin of Construction is June 2025
- Completion of Construction is July 2026

### **SR 741/Greentree Road Intersection Improvements**

- Consultant will be wrapping up Stage 3 Constructions Plans, Drainage Report, and Cost Estimate and submitting Final Tracings within the next month.
- Coordination for Utility Relocation continues with revised relocation plans having been submitted.
- The R/W Acquisition Team presently has 8 of the 13 parcels acquired and recorded. Two more parcels and a possible third parcel are scheduled to close October 4, 2024. One parcel is going to appropriations, and the last parcel, which is Armco Park, WCEO is handling separately.
- Corps 404 waterway permit is subject to approval by SHPO of additional site investigation and coordination activities around Shaker House